

CHECKLIST - 3 ITEMS:

- Activity Fee - Check Only
- Audition Contract
- Medical Form
- SEALED, MARKED ENVELOPE

RADNOR

ACTORS WORKSHOP

Stage Managers ONLY:

Payment: ___ #: ___
 Contract: ___
 Medical: ___
 Blacklisted? Yes No

REGISTRATION FORM - CONTRACT, MEDICAL FORM, & FEE

Please Write Neatly

NAME: _____ GRADE: _____ AGE: _____

HOMEROOM: _____ EMAIL: _____

CELL PHONE: _____ WILL YOU SIGN UP FOR **REMINDE** TEXTS? Yes No

EMERGENCY CONTACT: _____ **EMERGENCY PHONE:** _____

REGISTERING FOR (*circle*): **FALL PLAYCAST** **STAGE CREW** **WHOSE LINE? CAST** T-SHIRT SIZE: _____

- - CONTRACT - READ THIS CAREFULLY - IT WILL BE KEPT ON RECORD - -

1- ASSIGNMENT = "I agree that the casting and stage crew decisions are final, and that every effort is undertaken in choosing the best actor or crew member to fit the **needs of the overall show**, not necessarily what I feel entitled to. **I recognize that seniority or previous assignments are irrelevant to assignments for this show.**
 Seniority is used **only** as a tie-breaker between two students who fit & can perform a role."

2- DEDICATION = "I recognize that theatre is a team sport. Each actor and crew member **must** fulfill their duties, or the show will not be successful. I agree to attend rehearsals, and to be on time. I will communicate with the Stage Manager(s) about my attendance. If casted, I agree to attend my quota of rehearsals, as well as meet with my team as often as possible."

3- SCHEDULE= "I have recorded the week of, and dates of the show, and I **acknowledge that I am required to be available the week of the show for all dress rehearsals and performances.** No exceptions will be given to that rule."

4 - ELIGIBILITY= "I understand that RHS has a strictly enforced eligibility policy, and that **if I become ineligible, that it is quite likely that I will be dropped from the show permanently.**"

"I have read and agree to this contract." - **STUDENT SIGNED:** _____

----- PARENT SECTION -----

PARENT NAME(S): _____

EMAIL: _____ and/or _____

PARENT CELL: _____

PARENT CELL: _____

Parents - Want to receive text updates? Parents are invited to sign up to receive text messages via the Remind service by visiting www.radnoractorsworkshop.org. You may cancel at any time. These texts will be the primary method of communication.

"I hereby give permission for my son(s)/ daughter(s) to participate in this activity. I also have included a check for the activity fee for each child involved in the production, which will cover cast meals, t-shirt, and one free shout out in the program, as well as set/rentals/costume/prop costs associated with the production.

I acknowledge RHS eligibility requirements regarding student activities at Radnor High School. If my child receives more than one failing grade and becomes ineligible, they will probably be dropped from the show, and no refund will be available for the Activity Fee. If my child is not cast in the show, I will receive my check back via the homeroom teacher."

Check Or Cash ONLY - Must have completed check and forms to participate. Check Payable to **RTSD; Memo: "Child's Name -RAW Activity Fee"**

ACTIVITY FEE:

- ___ \$85 = FALL PLAY CAST ___ \$60 = CREW - FULL YEAR
- ___ \$55 = WHOSE LINE? CAST ___ \$30 = CREW - HALF YEAR

There is financial support available for students if necessary - Contact Mr. Dietzler

"I have read this student contract. I agree to the terms. I allow my child to participate. I have completed the medical form page as well."

PARENT SIGNED: _____

RTSD	DATE DATE 1025
PAY TO THE ORDER OF _____	\$ _____
	DOLLARS
Child Name - RAW Activity Fee	
MEMO: 1025	

Thank you - Please place these forms and the payment in a sealed, marked envelope.



RADNOR ACTORS WORKSHOP MEDICAL FORM



CONFIDENTIAL - TEACHER'S USE ONLY

In the case of a severe emergency involving your child(ren), a staff member or adult designee will immediately call 911 if necessary, and then call the parent/guardian(s) listed here (print neatly) :

NAME: _____ **PHONE:** _____

NAME: _____ **PHONE:** _____

Please neatly list all allergies, medical conditions, or other issues that the staff should be aware of for your child(ren)'s safety at all types of rehearsals; or check off the opt-out below, if preferred.

____ "I prefer not to provide this information." (Initial)

Please list all medications and dosage taken by your child(ren), in the case of emergency; or, check off the opt-out below, if preferred.

(Note: Staff is not permitted to administer or retain any medication, including OTC medicines.)

____ "I prefer not to provide this information." (Initial)

Please list the physician office and insurance information for your child(ren), in the case of emergency; or, opt out below, if preferred.

PHYSICIAN: _____ **INSURANCE:** _____

PHONE: _____ _____ "I prefer not to provide this information." (Initial)

Our students' health and safety are very important.

In the case of a severe emergency, please be advised we will **FIRST** call 911, before contacting you, if the student's health or safety are in need of urgent attention. An injured student will stay in the supervision and care of a RAW Staff member at all times in an emergency, as we will act **in loco parentis**. This form will be used for reference in all medical concerns, and brought to the hospital if a Staff member is escorting a student.

*"I hereby give permission to the Staff of Radnor Actors Workshop, or an adult designee of the Staff, such as a present, qualified medial professional approved by the Staff, to administer first aid; In the case of severe emergency, give first aid, and call 911 and communicate with responding paramedics and/or escort my child(ren) to the hospital, **acting in loco parentis** until I myself or my appointed designee, arrives; Or take action as I otherwise verbally indicate over the phone."*

PARENT SIGNED: _____ **DATE:** _____

DATE:

AUDITIONS - ACTOR SIGN-IN

STAGE MANAGER CHECKLIST

#	ACTORS - <u>WRITE</u> YOUR NAME NEATLY <i>If you have to leave, use the first spots. Don't check off anything else - Thank You!</i>	EMAIL	REGISTE R FORM ✓	MEDICAL FORM ✓
1	** LEAVING EARLY:			
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AUDITIONS - ACTOR SIGN-IN

DATE:

STAGE MANAGER CHECKLIST

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